



AUSTRALIAN STANDARD COMPETENCIES

BSB60607 Advanced Diploma of Occupational Health and Safety

Job Roles OHS Advisor, OHS Manager, OHS Risk Officer, OHS Specialist, or Senior Consultant in OHS & Risk Management

Total number of units = 8. The 8 elective units

8 elective units must be selected from the Group A

- 1 BSBOHS601B Develop a systematic approach to managing OHS
2 BSBOHS602B Develop OHS information and data analysis and reporting and recording processes
3 BSBOHS603B Analyse and evaluate OHS risk
4 BSBOHS604B Apply ergonomic principles to control OHS risk
5 BSBOHS605B Apply occupational hygiene principles to control OHS risk
6 BSBOHS606B Develop and implement crisis management processes
7 BSBOHS607B Advise on application of safe design principles to control OHS risk
8 BSBOHS608B Conduct an OHS audit
9 BSBOHS609B Evaluate an organisation's OHS performance

BSB51307 Diploma of Occupational Health and Safety

Job Roles OHS Manager, OHS Practitioner, or Senior OHS Officer.

Total number of units = 8; The 8 elective units

5 elective units must be selected from the Group A

- 1 BSBOHS501B Participate in the coordination and maintenance of a systematic
2 BSBOHS502B Participate in the management of the OHS information and data systems
3 BSBOHS503B Assist in the design and development of OHS participative arrangements
4 BSBOHS504B Apply principles of OHS risk management
5 BSBOHS505C Manage hazards in the work environment
6 BSBOHS508B Participate in the investigation of incidents

3 elective units must be selected from the Group B or A

- 1 BSBOHS506B Monitor and facilitate the management of hazards associated with plant
2 BSBOHS507B Facilitate the application of principles of occupational health to control OHS risk
3 BSBSUS501A Develop workplace policy and procedures for sustainability

BSB41407 Certificate IV in Occupational Health and Safety

Job Roles OHS Coordinator, or OHS Officer

Total number of units = 9; 9 elective units

6 elective units must be selected from the Group A

- 1 BSBOHS408A Assist with compliance with OHS and other relevant laws
2 BSBOHS405B Contribute to the implementation of emergency procedures
3 BSBOHS401B Contribute to the implementation of a systematic approach to managing OHS
4 BSBOHS402B Contribute to the implementation of the OHS consultation process
5 BSBOHS403B Identify hazards and assess OHS risks
6 BSBOHS404B Contribute to the implementation of strategies to control OHS risk
7 BSBOHS405B Contribute to the implementation of emergency procedures
8 BSBOHS406C Use equipment to conduct workplace monitoring
9 BSBOHS408A Assist with compliance with OHS and other relevant laws

3 elective units must be selected from the Group B or A

- 1 BSBOHS406C Use equipment to conduct workplace monitoring
2 BSBCRT501A Originate and develop concepts
3 BSBCUS401B Coordinate implementation of customer service strategies
4 BSBCUS402B Address customer needs
5 BSBFIA402A Report on financial activity
6 BSBADM409A Coordinate business resources
7 BSBINN301A Promote innovation in a team environment
8 BSBCMM401A Make a presentation
9 BSBITS401B Maintain business technology
10 BSBMKG413A Promote products and services
11 BSBMKG414B Undertake marketing activities
12 BSBOHS407A Monitor a safe workplace
13 BSBSUS510A Manage projects
14 BSREL401A Establish networks
15 BSRES401A Analyse and present research information
16 BSRSK401A Identify risk and apply risk management processes
17 BSBSUS301A Implement and monitor environmentally sustainable work practices
18 BSBWRT401A Write complex documents

BSB30707 Certificate III in Occupational Health and Safety

Job Roles Health and Safety Assistant, Committee Member, or Safety Representative.

Total number of units = 12; 7 core units plus 5 elective units

7 Core Units		5 Elective Units			
1	BSBOHS301B	Apply knowledge of OHS legislation in the workplace	1	BSBCUS301B	Deliver and monitor a service to customers
2	BSBOHS302B	Participate effectively in OHS communication and consultative processes	2	BSBDIV301A	Work effectively with diversity
3	BSBOHS303B	Contribute to OHS hazard identification and risk assessment	3	BSBFIA301A	Maintain financial records
4	BSBOHS304B	Contribute to OHS hazard control	4	BSBADM311A	Maintain business resources
5	BSBOHS305B	Contribute to OHS issue resolution	5	BSBINM301A	Organise workplace information
6	BSBOHS306B	Contribute to implementing emergency prevention activities and response procedures	6	BSBINM302A	Utilise a knowledge management system
7	BSBOHS307B	Participate in OHS investigations	7	BSBINN201A	Contribute to workplace innovation
			8	BSBCMM301B	Process customer complaints
			9	BSBITU306A	Design and produce business documents
			10	BSBPRO301A	Recommend products and services
			11	BSBSUS301A	Implement and monitor environmentally sustainable work practices
			12	BSBWOR301B	Organise personal work priorities and development
			13	BSBWOR401A	Establish effective workplace relationships
			14	BSBWRT301A	Write simple documents
			15	HLTFA402B	Apply advanced first aid
			16	HLTFA403A	Manage first aid in the workplace
